

Agenda Item 1

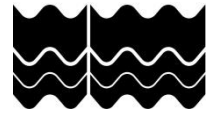
East Sussex County Council Schools Forum

Friday 18th September 2020

08.30am

Remote Meeting

East Sussex
County Council



Agenda

Item	Heading	Paper	Lead	Item for
1.	Welcome and Apologies	N	Chair	Note
2.	Minutes of previous meeting 22 nd Nov 2019	Y	Chair	Approval
3.	Matters Arising and Declaration of Interests	N	Chair	Discussion
4.	Funding Formula Update 2021/22	Y	Ed Beale	Information
5.	Funding Formula Working Group Update	Y	Ed Beale	Information
6.	De-Delegation Approval 2021/22	Y	Sarah Rice / Nathan Caine	Approval
7.	Services to Schools Terms and Conditions	Y	Sam McManus	Information
8.	Financial Transparency of maintained schools and academy trusts	Y	Sarah Rice	Information
9.	School Forum Meeting Dates	Y	Ed Beale	Information
10.	AOB			

Next Meeting: Friday 20TH November 2020, 8.30am, Wellshurst Golf and Country Club

Draft Items for next meeting

- Growth Funding and Falling Rolls approval
- Funding Formula Consultation Update

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EAST SUSSEX SCHOOLS' FORUM

MINUTES of a meeting of the Schools' Forum held at Wellshurst Golf and Country Club on 22 November 2019

PRESENT

Richard Thomas (Pevensey & Westham Primary)
Jane Johnson (Newick CE Primary)
James Freeston (King Offa Primary Academy)
Hugh Hennebry - Chair (Uckfield College)
Sarah Pringle (Seahaven Academy)
Geoffrey Lucas (Etchingham CE Primary School)
Vicky Richards (St Mark's CEP School)
Kate Owbridge (Ashdown Primary)
Lizzie Field (Park Mead Primary)
Frank Stanford (Sabden Multi Academy Trust)
Debbie Gilbert (Burwash CEP School)

Gavin Bailey (Swale Academy Trust)
Mandy Watson (Diocese of Chichester)
Richard Blakeley (Harlands Primary School)
Cllr Bob Standley (Lead Member for Education and Inclusion, Special Educational Needs and Disability)
Mark Whiffin (Head of Finance)
Fiona Wright (Assistant Director Education & ISEND)
Edward Beale (Schools Funding Manager)
Sarah Rice (Finance Manager – Schools)
Kirsten Coe (Principal Finance Officer)
Matthew Powell (Programme Manager)
Emily Taylor (Project Delivery Manager)
Gary Langford (Place Planning Manager)

Lesley Leppard (Clerk)

1 WELCOME AND APOLOGIES

1.1 Hugh welcomed all and thanked everyone for their attendance. He confirmed the meeting was quorate, recognising the apologies (below).

1.2 Apologies received from:

- Andrew Ferguson (Rye Academy)
- Helen Key (Chailey School)
- Phil Matthews (Hailsham Community College Academy Trust)

- Richard Preece (Saxon Mount and Torfield)
- Joanna Sanchez (Diocese of Arundel and Brighton)
- Phil Clarke (Trade Union Representative)
- Monica Whitehead (Claverham Community College) Did not attend
- Stuart Gallimore (Director Children's Services)

2 ELECTION OF CHAIR AND VICE CHAIR

2.1 Lesley informed the Forum members that they need to elect a Chair. Hugh has indicated that he is happy to continue as Chair. They were asked if there were any more nominations including self-nominations to stand as chair. As there were no indications of interest, apart from Hugh's to stand as Chair Hugh is elected by acclamation. There were cheers and loud clapping.

2.2 Lesley informed the Forum members that they needed to elect a Vice-Chair. James has indicated that he is happy to continue as Vice-Chair. They were asked if there were any more nomination including self-nominations to stand as Vice-Chair. As there were no indications of interest, apart from James's to stand as Vice-Chair James is elected by acclamation. There were cheers and loud clapping.

3 MINUTES OF PREVIOUS MEETINGS – 20 September 2019

3.1 The Minutes for 20 September were signed off by the Chair as a true record.

4 MATTERS ARISING AND DECLARATION OF INTERESTS

4.1 There were no declarations of interest and there were no matters arising.

5 Growth Fund / Falling Rolls Fund (Approval)

5.1 Gary gave a brief overview of the paper and outlined the proposals.

5.2 In total, the Growth Fund requirement for 2020/21 is **£1,572,000**. This is partially offset by the carry forward of **£17,900** from 2019/20 as referred to in 2.3 above. The adjusted requirement is therefore **£1,554,100**.

5.3 Jane asked about the KS1 top up as she said it was confusing and she would like to understand it better. When pupils arrived during the year it would be good to know if they were a permitted exception. If they were counted in it might put you over the limit. She asked if Gary could point her in the right direction. Gary explained and advised that he would get Admissions to give a statement.

5.4 Hugh advised that the Schools' Forum is recommended to approve an allocation of **£1,554,100** for the 2020/21 Growth Fund. The vote is for all Forum members.

Number of YES	Number of NO
13	0

5.5 Hugh declared that the proposal was approved.

6 ESCC Funding Formula Consultation Update (Discussion)

6.1 Ed introduced the item and went through the key points of the proposal. He gave the outline for the timeline for final decision.

6.2 Geoffry advised that although he was happy with the next year he thought the principle was mistaken and the formula wrong. This would lead to the closure of small schools and an increase in transport costs getting the rural children to school. He said that he was worried about the year 3 budget and that they would be worse off.

6.3 Jane also raised concerns about the funding and that as primary numbers were dropping they were not getting enough funding.

6.4 Mark advised that he would have to look at the numbers but he didn't think dropping numbers were the reason.

6.5 Lizzie also raised concerns about how the lump sum is used. The percentage meant that smaller schools would lose out.

6.6 Jane was very surprised at the low voting numbers. She also said that it would be good to know if there was going to be the same 4% additional funding next year.

6.7 Hugh gave a recommendation that they would all engage with the new Government and continue to campaign for additional funding.

7 Building Maintenance Buyback (Information)

7.1 Matthew gave an update on the building maintenance buyback service that is being provided from April 2020.

7.2 The offer ends this year and a new service offer has been worked on over the last six months to better meet the needs of the schools and academies.

7.3 A Partnership working group has been formed which will work in partnership with the building maintenance team. The offer has gone back to the schools this week and a handbook has been made to make everything more transparent.

7.4 The Maintenance team encourages all East Sussex schools to continue to support the new Building Maintenance offer. This allows the continuity of a highly valued service to schools and the future reassurance that the structural integrity of all schools is maintained to a high standard.

7.5 The Partnership working group will become an integral part of the schools Building Maintenance process. This ensures that the school maintenance community develops, ensuring transparency on projects, spend and need across the East Sussex family of schools.

7.6 The Building Maintenance team will have further people joining the team after Christmas and hope to alleviate the frustrations of not knowing who you are dealing with by working closely with the schools.

7.7 The schools want to know where the money was going so an annual report will be produced to send out.

8 Place Commissioning (Discussion)

8.1 Emily gave a summary of the pupil occupancy of special schools and facilities and explained what changes have been implemented since the last report.

8.2 Improvements have been put in place and they are building on the positive position. There have been a number of additional places and they are ensuring that the right children are in the right places.

8.3 There is a framework being put in place and SENCO's were being supported in identifying the correct needs. This would be done not only by information but by meeting with them.

8.4 Emily said that the outcome of setting ambition and celebrating children's achievements would lead children to live more independently.

8.5 James raised that there was a problem with the block but Emily advised there was group who would meet to discuss the block.

8.6 Hugh thanked Emily and said that it was a really good report which was well achieved.

9 Any Other Business

9.1 There was no other business.

9.2 Draft items for next meeting:

- DSG 2020/21 Budget
- Apprenticeship Levy
- Services to Schools Update

Meeting concluded at 9.01am

Next meeting - Friday, 17 January 2020, at 0830 hours at Wellshurst Golf Club

Report to: **Schools Forum**

Date: **18 September 2020**

Title of Report: **2021/22 Funding Formula Update**

By: **Ed Beale, School Funding Manager**

Purpose of Report: **To update Schools Forum on the recent government announcements in relation to schools funding for 2021/22.**

Recommendation:

Schools Forum is asked to note the update on the Funding Formula for 2021/22.

1. Background

1.1 Towards the end of July '20, the Department for Education (DfE) issued information on the funding for schools / academies for 2021/22. Like previous years, the DfE will calculate the amount of Schools Block DSG that the Local Authority (LA) will receive in order to fund school / academy budgets. The LA will also continue to calculate the individual school / academy budgets through the "soft" local funding formula.

1.2 To calculate how much the LA will receive, the DfE will continue to use the funding rates as they would be under a National Funding Formula (NFF) using the October '20 school data (Pupil Numbers etc). These notional allocations for each school / academy are then aggregated to produce an allocation for the LA.

1.3 ESCC will continue to devolve all the schools block DSG funding it receives to schools / academies.

2. 2021/22 Funding Formula – Changes

2.1 The formula is very similar to the one used in 2020/21. However, there are some changes that are being implemented in 2021/22:

- **Teachers Pay (TP) and Teachers Pension Employer Contribution Grant (TPECG):** In previous years, this was received as a separate grant. From 2021/22, this will be **included** in the NFF calculation for mainstream schools (see next bullet point).
- **Basic Per Pupil Rate:** As well as increasing by 3% from 2020/21, the Basic Per pupil rate will increase to reflect the inclusion of the TP and TPECG. This will be by a further £180 per pupil in the Primary Phase (£47 TP and £133 TPECG) and £265 per pupil in the Secondary Phase (£69 TP and £196 TPECG).
- **Lump Sum:** The NFF rate is to increase for both phases by £3,400 to £117,800.
- **Sparsity:** Values have increased by £19,000 to a maximum per school of £45,000 (Primary Phase) and by £5,000 to a maximum of £70,000 (Secondary Phase).

- **Minimum per pupil rate:**

Primary Phase: This will increase to £4,180 per pupil. Previous DfE information stated that the rate would increase to £4,000 per pupil. However, this has increased by the additional £180 per pupil for the Teachers Pay and Pension funding.

Secondary phase: This will increase to £5,415 per pupil. Previous DfE information stated that the rate would remain at the 2020/21 rate of £5,000. However, it has increased to £5,150 and, in addition to this, increased by a further £265 per pupil to reflect the Teachers Pay and Pension funding.

- **Other Funding Rates:** All other funding rates have increased by at least 3%.

3. Other Information provided by the DfE

3.1 The DfE have provided some exemplifications showing the notional impact on individual schools / academies using 2019/20 and 2020/21 data i.e. Oct '18 and Oct '19 pupil numbers etc.

3.2 This compares what a school / academy could receive in 2021/22 under the NFF compared to what they would have received under a NFF in 2020/21. This is likely to differ, to some extent, to what schools / academies actually received in 2020/21 and will receive in 2021/22 as different pupil characteristics have been / will be used. However, the LA will distribute all funds to schools / academies in accordance with the formula agreed.

4 Next Steps

4.1 The Funding Formula Working Group (FFWG) have had meetings to review the current ESCC Funding Formula and have used this recent information, that the DfE have provided, to help with their decision making. Please see Agenda Item 5 for more information on the work that has been carried out by the FFWG.

Report to: Schools Forum

Date: 18 September 2020

Title of Report: Funding Formula Working Group (FFWG) Update

By: Ed Beale, School Funding Manager

Purpose of Report: To update and make recommendations to Schools Forum on proposals for the East Sussex Schools Funding Formula for 2021/22

Recommendation:

Schools Forum are asked to consider the working group proposals that will be presented for consultation with all schools and academies with regard to the local funding formula for 2021/22.

Working Group Members

School Forum Representatives: James Freeston, Jane Johnson, Hugh Hennebry, Phil Matthews, Monica Whitehead

LA Officers: Sarah Rice, Ed Beale, Kirsten Coe

1 Background

1.1 The government's intention, longer term, is to introduce a "hard" National Funding Formula (NFF), meaning school / academy budgets will be calculated "centrally" using pre-determined funding rates. However, for 2021/22, the Local Authority will continue to calculate the individual school / academy budgets through a "soft" local Funding Formula.

1.2 Therefore, the Funding Formula Working Group (FFWG), comprising of School and Academy representatives (Primary and Secondary Phase) and Local Authority officers, as indicated above, met in July, and more recently September, to review the current ESCC Funding Formula.

1.3 The role of the group is to identify whether any proposals to change the ESCC Funding Formula should be recommended and presented to Schools Forum and subsequently consulted on with all schools and academies.

1.4 The vast majority of funding factors in East Sussex are already at the levels they would be had a National Funding Formula (NFF) been introduced in 2020/21. The exceptions to this are;

- The lump sum (Primary Phase) – The lump sum value is currently at £115,000, which is £600 higher than what it would have been if the NFF had been implemented in 2020/21.
- Mobility factor. Not currently in the ESCC Funding formula, it will be part of the NFF.

2 FFWG Progress

July meeting

2.1 Taking into account the two funding factors not yet at the 2020/21 NFF rates, 4 scenarios were presented at the July meeting:

- 1 No changes to the funding factors
- 2 Reduce the lump sum (Primary Phase) by £600
- 3 Reduce the lump sum (Primary Phase) by £600 and introduce the mobility factor
- 4 Introduce the mobility factor

2.2 The scenarios were reviewed and the group concluded that, because the aim has always been to work towards the NFF, then the mobility factor should be considered. The mobility factor would also give financial support to those who have high mobility numbers.

2.3 Because the group had agreed to meet in September, in case new information was provided by the DfE, it was agreed that more consideration would be given to the potential reduction in the lump sum for the Primary Phase and a final decision made at the September meeting. Appendix A is the minutes of the July meeting.

September meeting

2.4 In July, after the FFWG had met, the DfE provided information for the 2021/22 Funding Formula and so the working group reconvened in September to review previously discussed scenarios which had been updated with the revised DfE unit rates.

2.5 Because the DfE had advised that the lump sum rate, under a NFF, will increase to £117,800 (both phases) in 2021/22, it was agreed that the option of reducing the lump sum in the Primary Phase no longer needed to be considered as the current lump sum value in the ESCC Funding Formula (Primary Phase) is £115,000.

2.6 The outcome of the September meeting was that the option of introducing the mobility factor into the ESCC Funding Formula was still considered appropriate. Appendix B is the minutes of the September meeting.

3 FFWG Proposal for 2021/22

3.1 The FFWG are recommending that the following proposal is put forward for consultation with all schools and academies:

To introduce the mobility factor (both phases) into the ESCC Funding Formula at the NFF rate.

3.2 Please note that all funding factors currently being used in the ESCC Funding Formula that are already at the NFF rates will remain and increased to the uplifted rates. This includes the lump sum in the Primary Phase, which since the uplift in rates is now below the NFF.

3.3 Appendix C shows the **illustrative** budgets for the Primary and Secondary phase using this proposal.

3.4 The consultation will take place over a minimum of two weeks during October and November. The result of the consultation will be brought back to Forum on 20th November, where Forum will make a final recommendation to Lead Member who will need to decide whether to adopt the rates from the FFWG proposal.

Meeting:	Funding Formula Working Group
Date:	Tuesday 7th July 2020
Time:	14.00 - 16.00
Venue:	Remote Meeting
Attendees:	James Freeston, Hugh Hennebry, Jane Johnson, Monica Whitehead, Ed Beale and Kirsten Coe

1.0 Aim of the Funding Formula Working Group (FFWG)

To continue to work towards the National Funding Formula (NFF).

To continue to have minimum turbulence for schools and offer maximum support and benefit to the children in East Sussex schools.

To continue to make it as fair as possible to as many schools and academies as possible.

2.0 Process

Information was circulated prior to this meeting clarifying what factors are currently in the ESCC Funding Formula compared to a National Funding Formula (NFF). Like previous years, for modelling purposes, the funds available would be the current year's 'pot' excluding any one-off funding transferred into the Schools block.

Because confirmation from the DfE was already given that the Minimum Per Pupil levels for the Primary Phase will increase in 2021/22 from £3,750 to £4,000 per pupil, this has also been **included**.

Four options were identified for initial review;

1. No changes to the formula.
2. Reduce the lump sum (Primary Phase) by £600 to reach the current NFF rate of £114,400.
3. Reduce the lump sum (Primary Phase) by £600 and introduce the mobility factor.
4. Introduce the mobility factor.

3.0 Observations and Proposals

The group discussed the lump sum for smaller schools and though the reduction in the Primary phase was “only” £600, it was acknowledged that for some, this was still a material amount. However, it was also acknowledged that £600 per primary school equates to just £89k out of a total available ‘pot’ of £290m+ which is perhaps not too significant an amount that is being used to support the slightly higher lump sum.

Introducing a mobility factor would help move the ESCC Funding Formula further towards the NFF. Introducing this factor would not have a detrimental financial impact on schools / academies, but there would be some who would see an increase in their funding. This funding would give some funding support to those with high mobility numbers who would need this funding to give the extra support potentially required for these pupils.

It was also identified that some “small” schools would see a gain from the mobility factor which could offset the lump sum reduction.

Because the group’s principles, over a number of years now, has been to transition towards the NFF, both option 3 (Reduce the lump sum and introduce the mobility factor) and option 4 (Introduce the mobility factor) are currently being considered.

4.0 Next Steps

The group is to reconvene early September. This is to allow time to review any funding guidance that may have been issued by the DfE prior to then. It will be at this meeting that the option being proposed will be confirmed.

Meeting:	Funding Formula Working Group
Date:	Monday 7th September 2020
Time:	14.00 - 14.25
Venue:	Remote Meeting
Attendees:	James Freeston, Hugh Hennebry, Jane Johnson, Monica Whitehead, Ed Beale and Kirsten Coe

1.0 Process

Exemplifications were circulated prior to the meeting showing the previously reviewed scenarios updated to include the increased unit rates.

An update was given on what the 2021/22 Funding Formula changes are to be in terms of the revised unit rates and inclusion of, what was, the Teachers Pay and Teachers Pension Employer Contribution Grant.

It was also explained that the scenarios may differ to the NFF examples because different data is being used for the NFF examples .

Two options presented;

1. No changes to the formula. (Maintaining the current formula factors at the increased NFF unit rates)
2. Introduce the mobility factor.

2.0 Observations and Proposals

Because the NFF lump sum value is to increase (both phases), it was no longer considered necessary / appropriate to look at reducing the lump sum in the Primary Phase.

While looking at proposals, the group discussed the fact that it was important to emphasise that, whilst there may be differences between what schools receive and NFF examples that schools may see, this was not because of Schools Forum / ESCC retaining funds, but to do with how the funding is calculated.

It was agreed that it was still appropriate to put forward the proposal of introducing the mobility factor into the ESCC Funding Formula further towards the NFF.

3.0 Next Steps

The proposal being put forward by the FFWG to be presented at the Sept Schools Forum before going out to all schools / academies for consultation.

Sorted by Phase and NOR

		A	B	C
	Oct '19 NOR	Revised 2020/21 Baseline Budget	Proposed Formula	Difference between Option 2 and Baseline Budget (B - A)
Name				
Five Ashes CofE Primary School	62	£431,695	£437,858	£6,163
Firle Church of England Primary School	69	£394,362	£410,021	£15,659
Fletching Church of England Primary School	72	£405,181	£410,731	£5,551
Northiam Church of England Primary School	79	£454,959	£461,335	£6,376
Holy Cross Church of England Primary School	84	£452,485	£459,100	£6,615
All Saints' and St Richard's Church of England P	89	£480,968	£488,199	£7,231
St Michael's Primary School	90	£453,052	£459,448	£6,396
East Hoathly CofE Primary School	90	£460,063	£478,926	£18,863
St Mark's Church of England Primary School	91	£439,016	£445,391	£6,375
St Mary the Virgin Church of England Primary Sc	91	£445,898	£452,942	£7,044
Beckley Church of England Primary School	92	£464,203	£470,961	£6,758
St Michael's Church of England Primary School	94	£471,315	£484,865	£13,550
Peasmarsh Church of England Primary School	95	£510,350	£534,433	£24,082
Bodiam Church of England Primary School	95	£476,915	£483,951	£7,035
Framfield Church of England Primary School	95	£469,291	£476,272	£6,981
Punnetts Town Community Primary School	96	£472,623	£479,435	£6,812
Danehill Church of England Primary School	96	£458,770	£465,445	£6,675
Chiddingly Primary School	97	£499,566	£506,868	£7,303
Frant Church of England Primary School	97	£488,808	£495,729	£6,921
Alfriston School	99	£485,159	£505,285	£20,126
Hamsey Community Primary School	99	£492,392	£499,737	£7,345
Nutley Church of England Primary School	99	£483,588	£502,286	£18,699
Ticehurst and Flimwell Church of England Primar	102	£543,148	£557,246	£14,098
Staplecross Methodist Primary School	102	£503,442	£510,998	£7,556
Crowhurst CofE Primary School	103	£514,120	£522,807	£8,686
Dallington Church of England Primary School	104	£500,692	£508,818	£8,127
High Hurstwood Church of England Primary Sch	105	£521,825	£529,461	£7,636
Mark Cross Church of England Aided Primary Sc	105	£482,577	£489,809	£7,232
Catsfield Church of England Primary School	106	£519,000	£526,725	£7,725
Etchingham Church of England Primary School	106	£522,070	£529,331	£7,261
Stonegate Church of England Primary School	107	£498,235	£505,608	£7,373
Laughton Community Primary School	108	£527,011	£542,005	£14,994
Little Horsted Church of England Primary School	108	£500,333	£507,930	£7,597
Bonnors CofE School	110	£536,396	£544,463	£8,068
Plumpton Primary School	111	£523,025	£542,279	£19,254
Blackboys Church of England Primary School	113	£505,556	£513,255	£7,699
Park Mead Primary School	115	£570,406	£578,708	£8,302
Hurst Green Church of England Primary School &	121	£589,871	£598,755	£8,883

Sorted by Phase and NOR

		A	B	C
Name	Oct '19 NOR	Revised 2020/21 Baseline Budget	Proposed Formula	Difference between Option 2 and Baseline Budget (B - A)
Icklesham Church of England Primary School	121	£560,571	£571,767	£11,196
Brede Primary School	124	£596,445	£610,250	£13,805
St Pancras Catholic Primary School	132	£597,382	£617,407	£20,025
Barcombe Church of England Primary School	135	£600,559	£609,822	£9,263
Chailey St Peter's Church of England Primary School	138	£645,455	£655,597	£10,142
Netherfield CofE Primary School	143	£654,394	£664,715	£10,320
Hankham Primary School	144	£646,783	£657,099	£10,315
Jarvis Brook Primary School	144	£641,179	£651,647	£10,468
St Thomas' Church of England Aided Primary School	146	£653,280	£668,724	£15,444
Annecy Catholic Primary School	149	£677,974	£701,354	£23,379
Burfield Academy	152	£706,530	£718,304	£11,775
Ninfield Church of England Primary School	156	£680,109	£691,138	£11,029
Phoenix Academy	159	£801,553	£815,228	£13,675
Mayfield Church of England Primary School	160	£698,684	£709,910	£11,226
Burwash CofE School	162	£711,714	£727,627	£15,913
Ditchling (St Margaret's) Church of England Primary School	163	£693,181	£704,310	£11,128
White House Academy	175	£806,961	£826,289	£19,328
Dudley Infant Academy	177	£767,777	£785,121	£17,344
Parkland Infant School	177	£790,429	£809,004	£18,574
Forest Row Church of England Primary School	181	£777,934	£790,491	£12,558
Buxted CofE Primary School	183	£776,758	£789,473	£12,715
High Cliff Academy	185	£832,350	£851,444	£19,094
Iford and Kingston Church of England Primary School	186	£769,312	£790,953	£21,641
Harlands Primary School	192	£810,659	£835,584	£24,925
St Philip's Catholic Primary School	193	£792,130	£813,038	£20,908
Groombridge St Thomas' Church of England Primary School	199	£785,835	£835,609	£49,774
Western Road Community Primary School	204	£819,731	£856,637	£36,906
Salehurst Church of England Primary School	205	£882,144	£896,972	£14,828
Sedlescombe CofE Primary School	205	£860,997	£879,230	£18,234
St Mary Star of the Sea Catholic Primary School	207	£912,580	£950,177	£37,598
Rotherfield Primary School	208	£844,700	£886,406	£41,706
Westfield School	208	£885,978	£904,949	£18,971
All Saints Church of England Primary School, Bexley	208	£994,378	£1,015,398	£21,020
Herstmonceux Church of England Primary School	208	£854,568	£888,028	£33,459
Chantry Community Primary School	209	£911,499	£927,703	£16,204
Rocks Park Primary School	209	£868,450	£901,780	£33,330
St John's Church of England Primary School	209	£826,260	£878,535	£52,276
Pebsham Primary Academy	209	£896,681	£912,258	£15,578

Sorted by Phase and NOR

		A	B	C
Name	Oct '19 NOR	Revised 2020/21 Baseline Budget	Proposed Formula	Difference between Option 2 and Baseline Budget (B - A)
Churchwood Primary Academy	209	£1,016,758	£1,034,738	£17,979
Parkside Community Primary School	210	£885,836	£908,520	£22,684
Wivelsfield Primary School	212	£900,018	£923,792	£23,774
Breakwater Academy	213	£988,543	£1,027,535	£38,992
Maynards Green Community Primary School	215	£871,768	£922,652	£50,884
Newick Church of England Primary School	215	£881,020	£934,796	£53,776
St Marys Catholic Primary School	216	£868,169	£909,126	£40,957
Guestling Bradshaw Church of England Primary	217	£919,252	£939,206	£19,954
St John's Meads Church of England Primary Sch	218	£867,861	£915,362	£47,500
St Mary Magdalene Catholic Primary School	229	£937,750	£966,888	£29,138
All Saints CE Junior School	232	£989,485	£1,011,736	£22,251
South Malling CofE Primary and Nursery School	233	£973,152	£1,000,308	£27,156
Parkland Junior School	235	£1,021,332	£1,045,384	£24,052
Denton Community Primary School and Nursery	240	£1,043,208	£1,061,194	£17,986
Sacred Heart Catholic Primary School, Hastings	240	£1,020,291	£1,043,219	£22,928
Hellingly Community Primary School	241	£964,496	£1,021,851	£57,355
Pashley Down Infant School	263	£1,097,467	£1,123,417	£25,949
Wadhurst CofE Primary School	267	£1,090,449	£1,145,244	£54,795
West Rise Community Infant School	270	£1,169,776	£1,197,477	£27,700
Roselands Infants' School	272	£1,105,950	£1,160,413	£54,463
Ringmer Primary and Nursery School	284	£1,176,051	£1,239,890	£63,839
Ore Village Primary Academy	297	£1,401,719	£1,432,961	£31,242
St Andrew's Church of England Infants School	299	£1,257,619	£1,286,208	£28,589
Wallands Community Primary School	309	£1,319,666	£1,353,112	£33,446
Cross-in-Hand Church of England Primary Schoo	318	£1,297,032	£1,373,528	£76,496
Rye Community Primary School	319	£1,383,979	£1,411,011	£27,032
Motcombe Infants' School	343	£1,416,867	£1,468,300	£51,433
Ark Castledown Primary Academy	347	£1,583,930	£1,671,841	£87,911
Southover CofE Primary School	349	£1,398,409	£1,485,700	£87,291
Stafford Junior School	360	£1,472,199	£1,557,605	£85,405
West Rise Junior School	364	£1,560,022	£1,604,595	£44,573
Shinewater Primary School	370	£1,631,557	£1,674,415	£42,858
Oakwood Primary Academy	373	£1,645,035	£1,695,627	£50,591
Sir Henry Fermor Church of England Primary Scl	378	£1,485,495	£1,580,040	£94,545
Hollington Primary Academy	378	£1,757,949	£1,790,752	£32,803
Glenleigh Park Primary Academy	383	£1,716,500	£1,748,474	£31,974
Peacehaven Heights Primary School	384	£2,161,680	£2,227,747	£66,067
Tollgate Community Junior School	393	£1,625,848	£1,685,236	£59,388

Sorted by Phase and NOR

		A	B	C
Name	Oct '19 NOR	Revised 2020/21 Baseline Budget	Proposed Formula	Difference between Option 2 and Baseline Budget (B - A)
Heron Park Primary Academy	393	£1,762,673	£1,812,846	£50,173
Manor Primary School	396	£1,595,145	£1,694,192	£99,047
Battle and Langton Church of England Primary S	405	£1,656,626	£1,757,924	£101,298
St Leonard's Church of England Primary Academ	406	£1,764,920	£1,845,787	£80,867
West St Leonards Primary Academy	408	£1,662,879	£1,705,440	£42,561
The Baird Primary Academy	409	£1,882,962	£1,937,291	£54,329
Hawkes Farm Academy	409	£1,607,320	£1,709,620	£102,300
Robsack Wood Primary Academy	410	£1,694,070	£1,725,595	£31,525
Chyngton School	411	£1,668,428	£1,771,228	£102,800
Christ Church CofE Primary and Nursery Acader	411	£1,832,750	£1,909,486	£76,736
Ashdown Primary School	418	£1,742,677	£1,850,825	£108,147
Meridian Community Primary School and Nurser	420	£2,270,710	£2,318,553	£47,844
St Peter and St Paul CofE Primary School	420	£1,668,463	£1,763,792	£95,329
Stone Cross School	422	£1,714,217	£1,819,768	£105,551
Harbour Primary and Nursery School	423	£1,862,470	£1,896,063	£33,593
Pevensey and Westham CofE Primary School	425	£1,726,618	£1,832,919	£106,301
Ark Little Ridge Primary Academy	426	£1,674,128	£1,780,680	£106,552
The Haven Voluntary Aided CofE/Methodist Prim	435	£1,736,957	£1,829,871	£92,915
Bourne Primary School	438	£1,948,324	£2,019,791	£71,467
King Offa Primary Academy	441	£1,795,933	£1,843,380	£47,447
Willingdon Primary School	452	£1,816,754	£1,929,808	£113,054
Sandown Primary School	472	£2,176,353	£2,216,348	£39,996
Seaford Primary School	478	£1,931,731	£2,051,288	£119,557
St Thomas A Becket Catholic Primary School	478	£1,891,078	£2,010,635	£119,557
Langney Primary Academy	513	£2,092,947	£2,144,340	£51,393
Polegate Primary School	543	£2,201,190	£2,326,572	£125,382
Cradle Hill Community Primary School	557	£2,269,840	£2,409,156	£139,316
Ark Blacklands Primary Academy	597	£2,346,048	£2,495,460	£149,412
Little Common School	599	£2,423,118	£2,572,940	£149,822
St Paul's Church of England Academy	618	£2,544,454	£2,634,628	£90,175
Telscombe Cliffs Community Primary School	619	£3,265,850	£3,409,702	£143,852
Silverdale Primary Academy	623	£2,448,315	£2,604,140	£155,825
Grovelands Community Primary School	627	£2,491,364	£2,637,756	£146,392
Ocklynge Junior School	809	£3,179,272	£3,381,620	£202,348
King's Academy Ringmer	446	£2,534,881	£2,596,089	£61,208
Causeway School	533	£3,351,010	£3,441,619	£90,609
Rye College	548	£3,186,322	£3,268,703	£82,382
Seahaven Academy	667	£3,878,870	£3,976,036	£97,166

Sorted by Phase and NOR

		A	B	C
Name	Oct '19 NOR	Revised 2020/21 Baseline Budget	Proposed Formula	Difference between Option 2 and Baseline Budget (B - A)
Uplands Community College	686	£3,833,072	£3,904,618	£71,546
Robertsbridge Community College	719	£3,941,086	£4,040,479	£99,393
Chailey School	764	£4,138,525	£4,253,284	£114,759
The Eastbourne Academy	768	£4,714,151	£4,854,995	£140,844
Peacehaven Community School	878	£5,899,165	£6,032,911	£133,746
The Hastings Academy	893	£5,379,433	£5,514,187	£134,754
Willingdon Community School	995	£5,385,669	£5,535,125	£149,456
St Richard's Catholic College	1033	£5,464,642	£5,619,807	£155,165
St Catherine's College	1076	£5,814,155	£5,961,128	£146,973
Priory School	1136	£6,020,484	£6,191,120	£170,636
Claverham Community College	1142	£6,162,153	£6,333,690	£171,537
Beacon Academy	1143	£6,076,673	£6,195,850	£119,177
Seaford Head School	1173	£6,326,434	£6,460,241	£133,807
Heathfield Community College	1183	£6,485,780	£6,609,607	£123,827
Ratton School	1187	£6,499,863	£6,662,169	£162,306
Ark Alexandra	1248	£7,489,744	£7,636,336	£146,592
Uckfield College	1347	£7,439,151	£7,580,458	£141,307
Bexhill High Academy	1357	£7,549,567	£7,742,668	£193,102
The St Leonards Academy	1463	£8,593,692	£8,823,633	£229,941
Hailsham C.C Academy Trust	1110	£6,125,781	£6,245,163	£119,381
Gildredge House	1112	£5,241,250	£5,342,777	£101,527
The Cavendish	1246	£6,240,338	£6,361,949	£121,611

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Report to: Schools Forum

Date: 18 September 2020

Title of Report: De-delegating budgets for Primary and Secondary maintained schools

By: Sarah Rice, Finance Manager

Purpose of Report: To advise Forum which budgets were de-delegated by schools in 2020/21 and seek approval on de-delegated budgets for 2021/22.

Recommendation:

The Maintained Primary and Secondary representatives on the Schools Forum are asked to agree which services should be provided centrally by the Authority for 2021/22.

1. Background

1.1 Since 2013/14 the Department for Education (DfE) has required that Schools Forum agree to de-delegate budgets for certain services provided centrally by the Local Authority (LA). The DfE have confirmed that this arrangement will continue for financial year 2021/22.

1.2 The funding is automatically delegated to Academies who can choose to access some of the services by purchasing from East Sussex Services to Schools or source services from other providers.

1.3 The services to be considered for de-delegation in 2021/22 are shown below and Schools Forum can agree to de-delegate a service in 2021/22 where it chose not to in 2020/21. Support for minority ethnic pupils will not be voted on this year as is subject to a 2 year arrangement (2020-22) agreed last year (please see appendix B for details).

- contingencies
- behaviour support services (please see appendix B)
- administration of free school meals
- jury service and union business

1.4 For 2020/21, the following decisions were agreed at schools forum on de-delegated services.

	PRIMARY	SECONDARY
	De-delegated in 2020/21	De-delegated in 2020/21
Contingency	Yes	Yes
Behaviour support services	Yes	No
<i>Support for minority ethnic pupils*</i>	<i>Yes</i>	<i>No</i>
Free meal eligibility	Yes	Yes
Jury service and union business	Yes	Yes

1.5 Only members of the Schools Forum representing maintained primary and secondary schools are entitled to vote on the 2021/22 proposals. In accordance with regulations, representatives of each phase will vote separately, however it is possible that a decision not

to de-delegate in one phase may affect the viability of provision overall and the withdrawal of the service for all phases.

2. The Services

2.1 Descriptions of the services which can be provided centrally to maintained schools are set out below in Appendix A and B.

2.2 The De-delegated funding for 2020/21 to schools and academies for these services is summarised in Appendix C.

2.3 The calculation of amounts to be de-delegated from each school must be linked to factors within the funding formula. The calculations applied in 2020/21 were calculated using the following basis:

De-delegated Heading	Formula Factor
Contingency	Per Pupil Amount
Behaviour Support Services	20% Per Pupil Amount 11% Free School Meals 22% Free School Meal Ever6 22% IDACI 25% Prior Attainment
Free meal eligibility	Free School Meal Numbers
Jury service and union duties	Per Pupil Amount

3 Recommendation

3.1 The Maintained Primary and Secondary representatives on the Schools Forum are requested to agree the services to be de-delegated in 2021/22.

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Description of De-delegated services**Appendix A**

The framework for de-delegated budgets is set within the principles of shared responsibility between schools for all children and mutual support across all schools. The model allows for all maintained schools to have certainty of access to support at the point of need from services that continue to operate and provide support in a well managed and cost effective way.

Contingencies

Contingencies can be held for a limited range of circumstances

- Exceptional unforeseen costs which it would be unreasonable to expect governing bodies to plan for
- Schools in financial difficulties
- Additional costs relating to new, re-organised and closing schools
- Managing extra ordinary personnel matters

It is recommended that maintained schools continue to fund a contingency which will be administered by the Local Authority for the approved purposes.

If schools decide not to have a central contingency, they will need to ensure that all schools are able to make any extraordinary payments this can put significant additional strain on individual school budget shares.

Administration of Free School Meals

The County Council's free school meals service enables schools to meet legal requirements relating to the provision of free school meals without the administrative burden.

The free school meals service is located within the Admissions and Transport Team and as a Local Authority, we have direct links with Government Departments (DfE and DWP). This enables us to determine eligibility for free school meals with one short telephone call from schools with the vast majority of individual applications only taking 30 seconds to process. Individual schools do not have access to the checking service meaning eligibility would need to be carried out at school level as a paper exercise.

We are able to give guidance on all aspects of eligibility and provide accurate data to support schools. Weekly changes are reported to schools securely and full entitlement reports are sent to individual schools. We will ensure that free schools meals data is accurate for the census returns.

NB Academies can buy into this service through Services to Schools.

Jury service and union business

This central budget currently pays for supply cover when members of a school's staff undertake Trade Union Duties or Jury Service. The amount each school may have to pay can vary significantly from year to year, whereas across the County the amount is more likely to be relatively stable. The benefit to maintained schools of pooling these budgets is that schools know exactly how much they will pay each year instead of facing the prospect of additional costs which are out of the schools control and which could present a significant budget pressure.

For primary schools, this budget also includes the costs of administering the County Funded Supply internal insurance schemes.

EALS and Behavioural Support – For discussions around these areas of de-delegation please see appendix B.

Appendix B

Report to:	Schools' Forum
Date:	18 September 2020
Title of Report:	Request for Extension of Pooled Funding for BSS & EAL
By:	Nathan Caine, Head of ISEND
Purpose of Report:	A proposal to pool funding for Primary and Secondary Behaviour Support Services (BSS) and English as an Additional Language Service (EALS)

RECOMMENDATIONS:

Schools' Forum are recommended to:

- 1) Continue de-delegated budgets for primary BSS for 2021/22
- 2) Agree de-delegated budgets for secondary BSS for 2021/22

1 Background

1.1 From April 2014, funding arrangements for centrally held Behaviour Support Services (BSS) and services for pupils with English as an Additional Language (EALS) were placed under the jurisdiction of Schools' Forum to decide whether or not the historic budgets could be pooled by the Local Authority, or distributed to maintained schools by formula.

1.2 The framework for de-delegated budgets is set within the principles of shared responsibility between schools for all pupils and mutual support across all schools. The model allows for all maintained schools to have certainty of access to support at the point of need from services that continue to operate and provide support in the most cost-effective way.

1.3 Schools continue to express concerns at their own limited capacity to support pupils who present with problematic behaviour and exclusion rates across the county are high. ESBAS provides support to all maintained primary schools delivering a range of interventions to support pupils with social, emotional and mental health needs, including those who are at risk of permanent exclusion. Support from ESBAS is bespoke to the needs of the school and pupil and, as well as 1:1 support, includes training and expert advice for schools.

1.4 It is likely that there will be additional challenges this year in relation to behaviour and attendance and the Local Authority is planning to increase staffing in this area by diverting resources from other areas within ISEND. However, this will not address the projected increases in demand and, therefore, ongoing resources through maintained de-delegation will be essential to ensure that there is sufficiency of support in the coming year.

1.5 Schools have a statutory duty to provide for pupils with EAL on their roll and funding is delegated within their individual budgets for this purpose. Schools' Forum voted, last year, to fund the EAL service for a two year period (until the end of March 2022) and so no vote is required this year.

2 Behaviour Support Services

2.1 Resources for primary maintained schools are managed according to a published formula. Appendix A outlines the agreed allocation of support to schools and what proportion of the budget is retained for high-level behaviour referrals through the ISEND Front Door. The central tenet of this proposal is securing a balance between ensuring support is available for schools at a time they need it and an allocation of resource to all schools, thereby allowing for a more equitable distribution of support and options for schools to have greater flexibility and control over the support they receive.

2.2 This system for allocating support was originally implemented at the beginning of term 6, 2013 and has been in operation since then. Ensuring that resources are available for small schools, who do not have high levels of deprivation, but requiring access specialist support for behaviour.

2.3 Implications for Cessation of De-Delegated Primary Behaviour Support Services:

- ESBAS capacity would be significantly reduced and only focus on statutory work (i.e. permanently excluded pupils). ESBAS provision could not be reinstated at a later stage.
- No early intervention service would be provided; this would include the attendance offer as well as the behaviour offer. The Local Authority would lower the threshold for core attendance support and this would continue to reduce over time.
- The number of pupils requiring support in the secondary phase would increase as their barriers to learning support will not have been addressed in a timely and robust manner.
- An increase in the demand for special school provision in both primary and secondary phases.
- An increase in permanent exclusions and breakdown of placements of pupils with EHCPs and a related increase in the number of pupils who schools have to reintegrate mid-year from other schools.
- A deterioration of attendance.
- Further pressure on High Needs Block funding and in turn funding available for schools.

2.4 The overall impact will increase the challenge for schools and create additional budget pressures to fund more specialist provision and outcomes for pupils in East Sussex will decline.

3 English as an Additional Language Service

3.1 Although Schools' Forum have agreed funding to EALS until the end of March 2022, the cycle for consultation for 2022-2024 will begin in Term 4 of 2021. As before, schools will be consulted on the model of operation that would best suit their needs in advance of the Summer 2021 meeting of Schools' Forum where the outcome from this consultation will be published.

3.2 Schools will be asked to vote to de-delegate EAL funding for 2022-2024 in September 2021. Academies will also be asked to state their intention to purchase for the two-year period, by the end of September 2021.

4 Conclusions

4.1 The level of challenge across East Sussex schools remains very high in respect of behaviour/attendance/exclusions and, improvements in this area are key to improving standards. While there is some evidence of progress, East Sussex continues to under-perform when compared to national and statistical neighbours and, therefore, maintaining a good level of service across all schools must be a priority.

4.2 There is evidence that where schools have assumed financial responsibility for behaviour support there has been no correlating improvement in pupil behaviour or school performance. Indeed, the evidence suggests that schools delay early intervention because appropriate support is more costly or difficult to access and later remedies to address the problems are less effective and much more costly for pupils and schools. Where pupils are permanently excluded, the burden falls on all schools to fund and provide ongoing support and places for pupils in special schools or Independent Non-Maintained Schools (INMS).

4.3 In light of the rising demand for high cost provision for pupils who are permanently excluded in secondary schools, consideration should be given for re-establishing a de-delegation of funding for Behaviour Support Services across this sector.

5 Recommendations

5.1 This paper sets out the ongoing challenges and demand across the provision of attendance and behaviour support. The implications of any cessation of provision should be considered carefully in light of the likely impact across all schools.

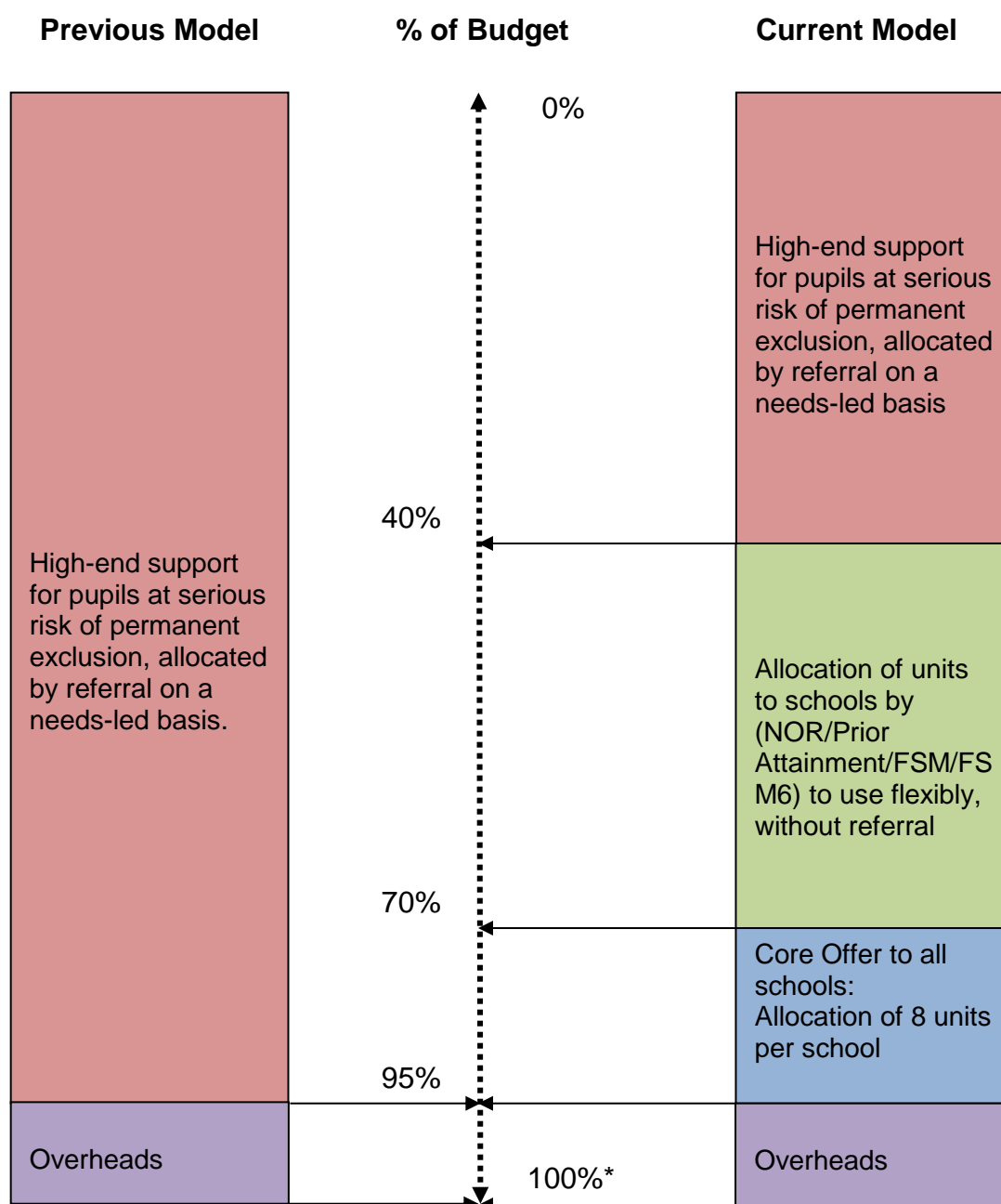
5.2 Schools' Forum is, therefore recommended to:

- Continue de-delegated budgets for primary BSS for 2021/22
- Agree de-delegated budgets for secondary BSS for 2021/22

NATHAN CAINE
Head of ISEND

Appendix B

Behaviour Support to Schools: Allocation of Pooled Budget



*This can be 'topped up' by individual schools by purchasing additional units from the Services to Schools offer.

Primary Behaviour Support Unit Allocation 2020/21

School	30% Allocated to units @ £60 per unit	25% Allocated as Core Offer To all school	Total Units Allocated
Alfriston School	4	10	14
All Saints' and St Richard's Church of England Primary School	4	10	14
All Saints Church of England Primary School, Bexhill	19	10	29
Ashdown Primary School	14	10	24
Barcombe Church of England Primary School	5	10	15
Battle and Langton Church of England Primary School	22	10	32
Beckley Church of England Primary School	4	10	14
Blackboys Church of England Primary School	3	10	13
Bodiam Church of England Primary School	4	10	14
Bonnors CofE School	5	10	15
Bourne Primary School	39	10	49
Brede Primary School	7	10	17
Broad Oak Community Primary School	2	10	12
Burwash CofE School	7	10	17
Buxted CofE Primary School	6	10	16
Catsfield Church of England Primary School	5	10	15
Chailey St Peter's Church of England Primary School	7	10	17
Chantry Community Primary School	13	10	23
Chiddingly Primary School	5	10	15
Chyngton School	21	10	31
Cradle Hill Community Primary School	26	10	36
Cross-in-Hand Church of England Primary School	13	10	23
Crowhurst CofE Primary School	5	10	15
Dallington Church of England Primary School	3	10	13
Danehill Church of England Primary School	3	10	13
Denton Community Primary School and Nursery	17	10	27
Ditchling (St Margaret's) Church of England Primary School	4	10	14
East Hoathly CofE Primary School	3	10	13
Etchingham Church of England Primary School	3	10	13
Firle Church of England Primary School	3	10	13
Five Ashes CofE Primary School	2	10	12
Fletching Church of England Primary School	3	10	13
Forest Row Church of England Primary School	7	10	17
Framfield Church of England Primary School	3	10	13
Frant Church of England Primary School	3	10	13
Groombridge St Thomas' Church of England Primary School	5	10	15
Grovelands Community Primary School	35	10	45
Guestling Bradshaw Church of England Primary School	13	10	23
Hamsey Community Primary School	4	10	14
Hankham Primary School	7	10	17
Harbour Primary and Nursery School	37	10	47
Harlands Primary School	6	10	16
Hellingly Community Primary School	10	10	20
Herstmonceux Church of England Primary School	8	10	18
High Hurstwood Church of England Primary School	3	10	13

Holy Cross Church of England Primary School	6	10	16
Hurst Green Church of England Primary School and Nursery	5	10	15
Icklesham Church of England Primary School	7	10	17
Iford and Kingston Church of England Primary School	7	10	17
Laughton Community Primary School	4	10	14
Little Common School	24	10	34
Little Horsted Church of England Primary School	3	10	13
Manor Primary School	15	10	25
Mark Cross Church of England Aided Primary School	3	10	13
Mayfield Church of England Primary School	5	10	15
Maynards Green Community Primary School	6	10	16
Meridian Community Primary School and Nursery	29	10	39
Motcombe Infants' School	18	10	28
Netherfield CofE Primary School	6	10	16
Newick Church of England Primary School	5	10	15
Ninfield Church of England Primary School	6	10	16
Northiam Church of England Primary School	5	10	15
Nutley Church of England Primary School	3	10	13
Park Mead Primary School	5	10	15
Parkside Community Primary School	6	10	16
Pashley Down Infant School	14	10	24
Peacehaven Heights Primary School	29	10	39
Peasmarsh Church of England Primary School	8	10	18
Pevensey and Westham CofE Primary School	20	10	30
Plumpton Primary School	4	10	14
Polegate Primary School	27	10	37
Punnetts Town Community Primary School	3	10	13
Ringmer Primary and Nursery School	9	10	19
Rocks Park Primary School	7	10	17
Roselands Infants' School	14	10	24
Rotherfield Primary School	7	10	17
Sacred Heart Catholic Primary School, Hastings	15	10	25
Salehurst Church of England Primary School	10	10	20
Sandown Primary School	49	10	59
Seaford Primary School	23	10	33
Sedlescombe CofE Primary School	10	10	20
South Malling CofE Primary and Nursery School	11	10	21
Southover CofE Primary School	15	10	25
St Andrew's Church of England Infants School	20	10	30
St John's Church of England Primary School	5	10	15
St John's Meads Church of England Primary School	7	10	17
St Mark's Church of England Primary School	3	10	13
St Mary Magdalene Catholic Primary School	10	10	20
St Mary Star of the Sea Catholic Primary School	14	10	24
St Mary the Virgin Church of England Primary School	4	10	14
St Marys Catholic Primary School	7	10	17
St Michael's Church of England Primary School	6	10	16
St Michael's Primary School	3	10	13
St Pancras Catholic Primary School	8	10	18
St Peter and St Paul CofE Primary School	25	10	35
St Philip's Catholic Primary School	7	10	17
St Thomas A Becket Catholic Primary School	25	10	35
St Thomas' Church of England Aided Primary School	9	10	19
Stafford Junior School	23	10	33

Staplecross Methodist Primary School	4	10	14
Stone Cross School	19	10	29
Stonegate Church of England Primary School	3	10	13
Telscombe Cliffs Community Primary School	33	10	43
The Haven Voluntary Aided CofE/Methodist Primary School	25	10	35
Ticehurst and Flimwell Church of England Primary School	5	10	15
Tollgate Community Junior School	27	10	37
Wadhurst CofE Primary School	10	10	20
Wallands Community Primary School	21	10	31
West Rise Community Infant School	18	10	28
West Rise Junior School	28	10	38
Western Road Community Primary School	6	10	16
Westfield School	10	10	20
Willingdon Primary School	16	10	26
Wivelsfield Primary School	8	10	18

Primary Total	1274	1140	2414
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NB: Schools converting to Academy status mid-year are allocated units on a pro-rata basis.

Nominal Secondary Behaviour Support Unit Allocation 2020/21 (if de-delegated)

School	30% Allocated to units @ £60 per unit	25% Allocated as Core Offer To all school	Total Units Allocated
Chailey School	39	50	89
Claverham Community College	77	50	127
Heathfield Community College	61	50	111
Priory School	77	50	127
Robertsbridge Community College	52	50	102
St Richard's Catholic College	75	50	125
Uckfield College	68	50	118
Uplands Community College	39	50	89
Willingdon Community School	63	50	113

551	450	1001
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NB: Schools converting to Academy status mid-year are allocated units on a pro-rata basis.

**Summary of De-delegation Amounts
(Aphabetical Order and By Phase)**

Appendix C

School	Contingency (100% per pupil)	Behaviour Support Service (20% per pupil) (11% per fsm) (22% per fsm Ever 6) (22% per IDACI) (25% prior Att)	Free meal eligibility (100% per fsm)	Jury Service & union duties supply cover (100% per pupil)	Total
	£	£	£	£	£
Alfriston School	1085	837	34	201	2158
All Saints' and St Richard's Church of England Primary School	976	900	44	181	2101
All Saints Church of England Primary School, Bexhill	2281	4571	380	423	7655
Ashdown Primary School	4583	3401	88	849	8921
Barcombe Church of England Primary School	1480	1134	83	274	2971
Battle and Langton Church of England Primary School	4440	5100	268	823	10632
Beckley Church of England Primary School	1009	852	34	187	2082
Blackboys Church of England Primary School	1239	721	39	230	2228
Bodiam Church of England Primary School	1042	887	34	193	2156
Bonnors CofE School	1206	1103	102	224	2635
Bourne Primary School	4802	9115	551	890	15358
Brede Primary School	1360	1726	107	252	3445
Burwash CofE School	1776	1745	117	329	3968
Buxted CofE Primary School	2006	1524	59	372	3961
Catsfield Church of England Primary School	1162	1076	44	215	2497
Chailey St Peter's Church of England Primary School	1513	1621	112	280	3527
Chantry Community Primary School	2292	3152	195	425	6064
Chiddingly Primary School	1064	1085	78	197	2424
Chyngton School	4506	4878	288	835	10507
Cradle Hill Community Primary School	6107	6083	185	1132	13507
Cross-in-Hand Church of England Primary School	3487	3044	156	646	7333
Crowhurst CofE Primary School	1129	1190	59	209	2587
Dallington Church of England Primary School	1140	694	5	211	2050
Danehill Church of England Primary School	1053	656	20	195	1923
Denton Community Primary School and Nursery	2631	3903	224	488	7246
Ditchling (St Margaret's) Church of England Primary School	1787	918	5	331	3041
East Hoathly CofE Primary School	987	792	39	183	2001
Etchingham Church of England Primary School	1162	735	15	215	2127
Firle Church of England Primary School	757	778	15	140	1689
Five Ashes CofE Primary School	680	584	34	126	1424
Fletching Church of England Primary School	789	632	20	146	1588
Forest Row Church of England Primary School	1985	1679	102	368	4134
Framfield Church of England Primary School	1042	624	5	193	1863
Frant Church of England Primary School	1064	695	20	197	1975
Groombridge St Thomas' Church of England Primary School	2182	1204	20	404	3810
Grovelands Community Primary School	6875	8123	449	1274	16720
Guestling Bradshaw Church of England Primary School	2379	3021	156	441	5997
Hamsey Community Primary School	1085	1001	34	201	2321
Hankham Primary School	1579	1676	78	293	3626
Harbour Primary and Nursery School	4638	8816	502	860	14816
Harlands Primary School	2105	1347	54	390	3896
Hellingly Community Primary School	2642	2241	146	490	5520
Herstmonceux Church of England Primary School	2281	1893	117	423	4714
High Hurstwood Church of England Primary School	1151	680	10	213	2054
Holy Cross Church of England Primary School	921	1362	146	171	2600
Hurst Green Church of England Primary School and Nursery	1327	1273	93	246	2938
Icklesham Church of England Primary School	1327	1575	49	246	3196
Iford and Kingston Church of England Primary School	2039	1727	44	378	4188
Laughton Community Primary School	1184	898	20	219	2321
Little Common School	6568	5666	234	1217	13685
Little Horsted Church of England Primary School	1184	748	20	219	2171
Manor Primary School	4342	3483	234	805	8863
Mark Cross Church of England Aided Primary School	1151	716	29	213	2110
Mayfield Church of England Primary School	1754	1169	59	325	3307
Maynards Green Community Primary School	2357	1357	59	437	4210
Meridian Community Primary School and Nursery	4605	6920	356	854	12734
Motcombe Infants' School	3761	4308	297	697	9063
Netherfield CofE Primary School	1568	1453	49	291	3360
Newick Church of England Primary School	2357	1173	34	437	4002
Ninfield Church of England Primary School	1710	1475	73	317	3576
Northiam Church of England Primary School	866	1095	88	161	2210
Nutley Church of England Primary School	1085	760	44	201	2090
Park Mead Primary School	1261	1100	73	234	2667
Parkside Community Primary School	2302	1436	39	427	4204
Pashley Down Infant School	2884	3195	215	534	6827
Peacehaven Heights Primary School	4210	6837	327	780	12154
Peasmarsh Church of England Primary School	1042	1774	102	193	3111
Pevensey and Westham CofE Primary School	4660	4600	234	864	10358
Plumpton Primary School	1217	931	49	226	2422
Polegate Primary School	5954	6393	375	1103	13825
Punnetts Town Community Primary School	1053	670	10	195	1927
Ringmer Primary and Nursery School	3114	2205	107	577	6004
Rocks Park Primary School	2292	1596	68	425	4380

School	£	£	£	£	£
Roselands Infants' School	2982	3402	141	553	7078
Rotherfield Primary School	2281	1541	68	423	4312
Sacred Heart Catholic Primary School, Hastings	2631	3617	161	488	6897
Salehurst Church of England Primary School	2248	2363	151	417	5179
Sandown Primary School	5175	11412	902	959	18449
Seaford Primary School	5241	5297	215	971	11724
Sedlescombe CofE Primary School	2248	2362	132	417	5158
South Malling CofE Primary and Nursery School	2555	2566	190	473	5784
Southover CofE Primary School	3826	3593	176	709	8304
St Andrew's Church of England Infants School	3278	4706	278	608	8870
St John's Church of England Primary School	2292	1158	10	425	3884
St Mark's Church of England Primary School	998	759	29	185	1971
St Mary Magdalene Catholic Primary School	2511	2463	49	465	5488
St Mary Star of the Sea Catholic Primary School	2270	3247	127	421	6064
St Mary the Virgin Church of England Primary School	998	861	20	185	2063
St Marys Catholic Primary School	2368	1742	73	439	4623
St Michael's Church of England Primary School	1031	1347	54	191	2622
St Michael's Primary School	987	633	20	183	1822
St Pancras Catholic Primary School	1447	1892	112	268	3720
St Peter and St Paul CofE Primary School	4605	5954	302	854	11715
St Philip's Catholic Primary School	2116	1722	88	392	4318
St Thomas A Becket Catholic Primary School	5241	5972	161	971	12346
St Thomas' Church of England Aided Primary School	1601	2135	117	297	4150
Stafford Junior School	3947	5308	278	732	10265
Staplecross Methodist Primary School	1118	890	29	207	2245
Stone Cross School	4627	4493	268	858	10245
Stonegate Church of England Primary School	1173	738	24	217	2153
Telscombe Cliffs Community Primary School	6787	7815	312	1258	16172
The Haven Voluntary Aided CofE/Methodist Primary School	4769	5834	375	884	11863
Ticehurst and Flimwell Church of England Primary School	1118	1287	122	207	2735
Tollgate Community Junior School	4309	6283	395	799	11786
Wadhurst CofE Primary School	2927	2283	117	543	5870
Wallands Community Primary School	3388	4977	278	628	9270
West Rise Community Infant School	2960	4347	244	549	8100
West Rise Junior School	3991	6684	405	740	11820
Western Road Community Primary School	2237	1489	34	415	4174
Westfield School	2281	2463	166	423	5332
Willingdon Primary School	4956	3879	151	919	9904
Wivelsfield Primary School	2324	1765	73	431	4593
Chailey School	12266	9212	530	107	22115
Claverham Community College	18334	18153	1238	159	37884
Heathfield Community College	18993	14329	819	165	34306
Priory School	18238	18193	1154	159	37743
Robertsbridge Community College	11543	12128	772	100	24544
St Richard's Catholic College	16584	17593	856	144	35178
Uckfield College	21626	15904	1079	188	38797
Uplands Community College	11013	9156	633	96	20898
Willingdon Community School	15974	14902	726	139	31741
Primary Total	276471	297610	15497	51244	640821
Secondary Total	144571	129570	7807	1257	283205

Unit rates for allocations

Primary total pupils	10.96	2.78		2.03
Primary total FSM		8.99	4.88	
Primary total FSM Ever 6		14.30		
Primary total IDACI total units		8.15		
Primary total Prior Attainment		13.79		
Secondary total pupils	16.05	4.05		0.14
Secondary total FSM		14.35	9.31	
Secondary total FSM Ever 6		17.98		
Secondary total IDACI total units		12.41		
Secondary total Prior Attainment		22.46		

Report to: Schools Forum

Date: 18 September 2020

Title of Report: Services 2 Schools Terms and Conditions

By: Sam McManus, Services 2 Schools Manager

Purpose of Report: To inform Schools Forum about updated terms and conditions for traded services to schools

Recommendation:

Schools' Forum is asked to note the updated terms and conditions outlined in the report and share with the wider schools network.

1. Purpose of Report

1.1 To inform Schools Forum about the updated terms and conditions for the traded services and provision provided by ESCC to schools, academies and educational providers and to provide clarity for the contractual agreements in place.

2. Background

2.1 Schools Forum received a paper in July 2019 in relation to updated terms and conditions which had been put in place to provide clarity around the traded provision and service agreements to schools. These have now been operational for a full calendar year, providing the Services 2 Schools team (S2S) with the opportunity to review their effectiveness and implementation.

2.2 The Authority continues to provide a diverse range of traded services and provision to schools, academies and educational settings delivered in a variety of delivery models including multi-year contracts, annual contracts and Pay-As-You-Use (PAYU).

2.3 As mentioned in the previous update to the Forum these services are delivered directly by the Authority, through the Orbis shared services partnership and Childrens' Services and in managed contracts with third parties as annual contracts with a 6 month notice period for the majority of the standard provision.

2.4 Details of the current traded services terms and conditions (T&Cs) are viewable via the schools purchasing system with the explicit acceptance of these T&Cs required for the purchase of any traded service.

2.5 The 2020/21 buyback for maintained schools coincided with the national lockdown as a result of Covid-19. The S2S team worked with schools on an individual basis to help ease the administrative burden at a time when schools were dealing with a national emergency. This situation highlighted the need to re-visit rolling contracts as schools were left in a difficult situation where services were coming to an end, but re-purchasing had not been approved by the SLT.

2.6 The annual purchasing timeline for traded services requires schools to manually add services to their basket, for these to be approved by the governing body/trustees, and in turn authorized by the Headteacher/ central Trust. For Business Managers this is a long, heavily administrative process, during one of the busiest times of year, which this year was noticeably more difficult to achieve as a result of Covid.

2.7 Almost all services are re-purchased year on year, and if schools want to opt out they must serve (for the majority of services) a six month notice. Therefore the process of 'checking out' each time is not only time consuming, but largely only serves an administrative function.

3. Proposed Changes

3.1 The S2S team propose that traded services can now operate the majority of its provision as rolling contracts, operating a 3 month notice for the majority of services after the first year unless otherwise stipulated in the contract particulars. The rolling contracts would require an initial 'check out' by the school itself, but this would then allow for two further years of auto-check out by the S2S team.

3.2 After consultation with ESCC Audit and Schools Finance teams any annual increases in individual contract price would be capped at a rate of 3% to ensure effective school budget planning.

3.3 The ESCC sample Scheme for Financing Schools, section 8.2 advises that '*Any arrangement with a school to buy back services from the LA will be for a maximum of three years from the date of the agreement. Any subsequent agreement relating to the same services will not exceed five years*', meaning that the S2S changes sit comfortably within the standard financing guidelines.

3.4 The proposed change to reduce the default notice period to 3 months also allows schools greater flexibility in managing their contracts in subsequent years. The S2S team can inform schools in a timely manner of changes in price, giving schools ample time to serve notice if they no longer wish to retain a service.

3.5 New technology introduced later this year via a new purchasing platform will provide greater support to this process; ensuring baskets are automatically populated with last year's order, removing any errors in processing as well as granting teaching staff greater access to the traded resources.

3.6 There are certain services which will still retain a longer notice period where there is a third-party reliance on software/ licenses or contracts that have been procured by services leads in advance on the behalf of schools. These contracts already hold longer fixed notices, so there is no change from the current operating model. For clarity each contract type will be clearly identified in the contract particulars on the front page of each T&Cs document.

4. Communication and Future Developments

4.1 The new contract terms will be implemented in line with the 2021-22 maintained buy-in process in April 2021. All maintained schools will be communicated to and provided access to the new Terms and Conditions available via the schools purchasing system.

4.2 All schools will receive a letter detailing the key changes being made to ensure transparency of the revised process ahead of the purchasing round, giving ample time to update the SLT and Chairs of Governors.

4.3 Additionally, all Business Managers who attend the autumn virtual Business Lead Area Forums will be briefed in detail as to the streamlined process so they can add context to the letters which will be received by schools.

4.4 This change in process will simplify the buy-in activity for all East Sussex traded services customers, allowing schools to add or remove traded provision as required, with ease. This streamlined process will also be beneficial for Federations or Multi Academy Trusts, whereby one individual currently purchases on behalf of a number of schools individually a number of times.

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Report to: Schools Forum

Date: 18 September 2020

Title of Report: Financial transparency of Local Authority maintained schools and academy trusts

By: Sarah Rice, Finance Manager

Purpose of Report: For Information

Recommendation:

Schools' Forum members to note the changes in requirements and raise any issues for discussion.

1. Background

1.1 Last summer a government consultation regarding financial transparency in maintained schools and academy trusts was carried out.

1.2 The aim of the consultation was to gather views on proposals to introduce equivalent transparency measures for maintained schools as those currently required for academies.

1.3 The consultation results have now been published along with some new requirements for maintained schools that must be implemented at various points over the next 18 months. The full consultation results proposals and actions can be viewed on the DfE website - [Financial Transparency in Maintained Schools and Academy Trusts](#)

2. Proposals to be implemented

2.1 Most of the measures to be implemented do not require a departure from current practices for East Sussex maintained schools as they are already requirements contained within the local Scheme for Financing Schools. Indeed, in some instances ESCC practices are already more robust than the measures being introduced, confirming the good practice already in place promoting sound financial management in schools. There are, however, some required additional measures that will require action by schools.

2.2 The table in Appendix A outlines all the changes to be implemented, highlighting where the responsibility lies in terms of additional actions in ESCC.

2.2 The majority of actions will sit with the central finance team, however there are 3 requirements that require action by schools directly, namely:

- to identify and submit a list of related party transactions as part of the school's SFVS return. (by March 2022)
- to publish annually on their websites the number of individuals (if any) earning over £100K in £10K bandings. (by January 2021)
- to publish a link to the schools financial benchmarking website, where the Consistent Financial Reporting (CFR) statement of income, expenditure and balances is published. (by January 2021)

3 Recommendation

- 3.1 Schools Forum members are asked to note the change in requirements.

Appendix A: Summary of DfE Proposals for the Financial Transparency

Proposal to be implemented	Action	Responsibility	Deadline
1: DfE will publish names of LAs failing to comply with deadlines for returns to the Department.	No Change.	ESCC Finance	Start of the 2020/21 Financial Year
2a: DfE will collect the number of schools with suspended budgets and notices of financial concern through the existing DSG assurance statement signed by the LA Chief Financial Officer (CFO) at the end of the financial year.	Additional data collection and submission.	ESCC Finance	Sept 21
2b: DfE will add a new section to the DSG assurance statement that captures the amounts that LAs have recovered from investigating fraud.	Additional Data collection and submission.	ESCC Audit	Sept 21
3: DfE will make a directed revision to LAs' schemes for financing schools to make it a requirement for maintained schools to provide LAs with three-year budget forecasts.	No change to current practice.	n/a	n/a
4a: Schools required to append a list of Related Party Transactions (RPTs) to their SFVS response. The number and value of RPT's will be reported on the CFO Assurance Statement.	Further instructions to be issued by DfE. Schools will need a system for recording and reporting related party transactions. ESCC Finance will issue associated tools/guidance/training when full details are available.	Schools /ESCC Finance	By March 22 SFVS return
6a: DfE will make a directed revision to LAs' schemes for financing schools, requiring schools to submit a recovery plan to their maintaining authority when their deficit rises above 5%.	No change to current practice. ESCC currently require recovery plans for all deficits. The 5% limit is a minimum requirement. There is no proposal to adjust current practice as this has ensured robust financial planning.	n/a	2021/22 financial year
6b: DfE will collect information on the number of recovery plans in each LA through the DSG annual assurance return from the CFO.	Additional Data collection and submission.	ESCC Finance	Sept 21
6c: High level action plans from LAs in which the number or proportion of school revenue deficits over 5% is above a certain level.	Additional reporting if applicable.	ESCC Finance	Sept 21
7: All LA maintained schools to publish annually on their websites the number of individuals (if any) earning over £100K in £10K bandings.	Publish details on website.	Schools (where applicable)	Jan 21
8: LA maintained schools to publish a link to the schools financial benchmarking website, where the Consistent Financial Reporting (CFR) statement of income, expenditure and balances is published.	Add a link to website	Schools	Jan 21

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Report to: Schools Forum

Date: 18 September 2020

Title of report: School Forum Meeting Dates for the financial year 2021/22

By: Ed Beale

Purpose of Report: To provide information on School Forum meeting dates for the 2021/22 financial year

Currently confirmed dates

- Friday 20 March 2021

Dates of Meeting 2020/21

- Friday 14 May 2021
- Friday 9 July 2021
- Friday 17 September 2021
- Friday 19 November 2021
- Friday 14 January 2022

Times

- All meetings will run from 08.30 to 10.30 am.

Venue

- Wellshurst Golf and Country Club,
North Street,
Hellingly,
East Sussex,
BN27 4EE
Tel: 01435 813636

Email: info@wellshurst.com

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